

BOOTHBY PAGNELL VILLAGE HALL MANAGEMENT COMMITTEE

Minutes of the meeting held at the Village Hall on 30 January 2013 at 7.30 pm

Present;	Chairman
Mrs D Collins	Secretary & Vice chairman
Mr M Carr	Vice Chairman
Mrs P Harrison	Treasurer
Mr P Hunt	Church

The meeting opened at 7.30 pm.

ACTION

APOLOGIES: There were apologies from Miss A Hobbs, Mr T Blake, Mrs F Twilley, Mr N Thomas, Mr P Williams and Mrs M Exton

The October meeting did not go ahead because Mrs Collins had been admitted to hospital as an emergency. The committee members expressed their pleasure at seeing her so well recovered.

01/13 PREVIOUS MINUTES:

The minutes of the previous committee meeting held on 10 April 2012 were approved, and signed by the Vice Chairman, as a true and correct record.

02//13 MATTERS ARISING

The light to be fixed above the new sign is in hand with the Social Club.

03/13 DATE OF THE AGM

The date of the AGM was fixed for Thursday 21 March 2013 at 7.30 pm. The committee realised that as the Boothby Ladies Club has been closed the constitution will need to be amended at the AGM to remove the appointment of its representative.

04/13 TREASURER'S REPORT (Minute 11/12 refers):

Current Account	80.61
Cash	35.00
Money master	<u>3.79</u>
	119.40
Nottingham B/Soc.	30150.10

05/13 REPORTS FROM SUBCOMMITTEES: (Minute 13/12 refers):

Fund-Raising: this is on hold at present.

Maintenance:

1) New hot water system: The plan is

a) To remove both the hot and cold water tanks form the roof space.

b) Provide a 15 litre hot water unit to service all the sinks in the kitchen.

c) Provide an instantaneous water heater in all three toilets and in the bar.

Three plumbers have been asked to quote – two have and a third still hasn't after two reminders.

1] PEM Plumbing and Heating Ltd (Name obtained from John Adcock)

Quote : £2207.35 (He quoted for two hot water units in the kitchen. He is due to provide a revised quote for one unit when back from holiday on 29th Jan.)

His first available date is 18th March and the job will take 3 days.

2] Richard Atter Plumbing and Heating Engineer (Name obtained from John Twilley)

Quote : £2649

His electrician believes it would be safer to user a separate fuse box, even though there is space in our current box.

The start would be "late February to early March". The job will take 3 days.

Both companies have been responsive, although PEM were much quicker quoting and didn't need a reminder.

The final thing we would like to do, once the pipe work in the roof space has been re-established, is to put thermostatically controlled trace heat on all the pipes.

Thus when the temperature drop towards freezing a small amount of heat is supplied to the pipes. Hopefully, thereafter, in cold weather we need only concern ourselves with heating on the ground floor.

It seems logical to do this work before all the lagging and insulation is re-laid and I have asked both plumbers to provide a quote from their electrician. The selected plumber would do this work but the quotes should be comparable and affordable.

The revised quote from PEM, using one hot water unit for the kitchen is £2058.27.

The committee thanked Mr Hunt for his good work and chose the quote from PEM.

Mr Hunt will contact them and ask them to go ahead.

PERCY

2) (Minute 13/12 - 3) This Inspection was the five-yearly one for the complete installation, which cost £453.00

3) The PAT testing was completed and is satisfactory.

4) The fire extinguishers were checked on 9th May 2012.

5) The annual inspection of the Burglar Alarm was completed on 8th November 2012.

6) Mr Hunt has cleared the guttering.

7) Mr Hunt reported that the Log details have been checked and are all up-to-date.

06/13 SECRETARY'S CORRESPONDENCE: (Minute 14/12 refers)

Mrs Collins attended a meeting on 7th March 2012 about the new Food & Hygiene Rating which will replace the Star system for food businesses. Village Halls who do as little food preparation as we do are a long way down their priority list for checking out but we remain liable for an inspection. Mrs Collins & Mrs Harrison filled out a questionnaire in November and have heard no more at present.

a) letter from the SKDC booking the Hall on 15th November 2012 for the Police Commissioner Election.

b) letter dated 12th September 2012 from Community Lincs telling us the Autumn Cluster meetings had been abandoned but would start again in the Spring. We have since been notified of one at Ancaster on 12th February but we have no-one free to go.

Mrs Collins will send our apologies.

DEIRDRE

c)The Autumn copy of 'rural Links' has been received and Mrs Collins read out an article about Broadband provision in Lincolnshire, asking for people to get involved.

The members present agreed the village needs better broadband but differed as to whether it was the business of our committee. Mrs Collins undertook to email Ian Ransom of Community Lincs on her own account.

DEIRDRE

ROSPA have contacted us again about inspecting our play equipment but the committee remains satisfied with our arrangements for checking it. In May it was checked by Mark & Pamela Harrison who were satisfied with the condition of the apparatus itself but decided it needed more bark under it. The bark was bought and laid. It will be checked again next autumn.

07/13 ANY OTHER BUSINESS: (Minute 15/12 refers)

Once the plumbing is finished Mrs Harrison will notify the insurers that we have invested in this to prevent future claims for frozen pipes. .

PAM

DATE, TIME & PLACE OF NEXT MEETING

The next meeting will be held on Thursday 21st March following the AGM at the Village Hall.

The meeting closed at 8.30 pm.

Signed Chairman Date

Copies to:

Mrs P Harrison
Mr P Williams
Miss A Hobbs
Mr M Carr

Mrs M Exton
Mrs F Twilley
Mr T Blake
Minute Book

Mrs D Collins
Mr P Hunt
Mr N Thomas