

BOOTHBY PAGNELL VILLAGE HALL MANAGEMENT COMMITTEE

Minutes of the meeting held at the Village Hall on 7 April 2011 following the AGM

Present:

Mrs P Harrison	Treasurer & Acting Chairman
Mrs D Collins	Secretary & Acting Chairman
Miss A Hobbs	
Mr N Thomas	Social Club
Mrs M Exton	Ladies' Club
Mr P Williams	Parish Meeting

The meeting opened at 7.55 pm.

APOLOGIES

There were apologies from Mrs F Twilley, Mr T Blake and Mr P Hunt who had another commitment.

ACTION

08/11 ELECTION OF CHAIRMAN

Mrs Collins proposed that Mr Tom Blake be elected Chairman. Mrs Exton seconded and he was elected unanimously.

09/11 ELECTION OF VICE CHAIRMAN

Mrs Collins and Mrs Harrison said they were prepared to continue as joint vice chairman when needed. Miss A Hobbs proposed and Mr P Williams seconded, they were re-elected unanimously.

10/11 ELECTION OF SECRETARY

Mrs D Collins was proposed by Mrs Harrison, seconded by Mrs Exton and re-elected unanimously.

11/11 ELECTION OF BOOKING CLERK

Mr N Thomas was proposed by Mrs Collins, seconded by Mrs Harrison and re-elected unanimously.

12/11 ELECTION OF MAINTENANCE CLERK

Mr P Hunt was proposed by Mrs Exton, seconded by Mr Williams and re-elected unanimously.

13/11 PREVIOUS MINUTES: (Minute 01/11 refers)

The minutes of the previous committee meeting held on 23 February 2011 were approved and signed by the Vice-Chairman as a true and correct record.

14/11 MATTERS ARISING: (Minute 02/11 refers)

There were no matters arising.

15/11 TREASURER'S REPORT (Minute 03/11 refers):

Mrs Harrison reported that the accounts were as shown at the AGM.

We have £	770.53	in the Current account
	£	3.79 in the Money Master account
and	£	14.30 cash
Total	£	798.62
		£31895.66 in the Nottingham Building Society

16/11 REPORTS FROM SUB-COMMITTEES (Minute 04/11 refers):

Fund Raising: the show on 17th July will be discussed at the next meeting

Maintenance:

1) Heating the roof void and individual water heaters. Mr Hunt is pursuing this. Mrs Collins will pass on some information she has.

DEIRDRE

2) Store Cupboard. The committee agreed that this needs sorting out again. A date will be agreed with the Social Club and when what can be disposed of has been what is used infrequently can be put at the back of the store or on top shelves. It may be useful to remove a lower shelf to increase floor space? Critical equipment – tables, chairs, cleaning equipment to be easily and safely accessible. The cupboard doors to be accessible as well, if possible.

Mr Hunt suggested a small working party, 2 from the village hall committee and 2 from the Social Club. He is willing to take part.

17/11 SECRETARY'S CORRESPONDENCE: (Minute 06/11 refers):

Mrs Collins brought up the question of PPL and PRS licences. It was decided to discuss this at the next meeting when it is hoped more members can be present.

18/11 ANY OTHER BUSINESS: (Minute 07/11 refers):

Mr Thomas passed some cheques to Mrs Harrison. We discussed the question of refunding the hall hire after a late cancellation and agreed to offer a credit. The organisation in question does not want to go ahead until they have inspected our premises so we will discuss this again after that.

It was agreed that we will ask Joscelin Riley if he is available to retouch some of the paint in the main hall and to varnish the outside kitchen door.

PAM

MR Michael Carr has expressed interest in joining the committee again now he has retired and has the time to commit. The committee agreed he should be co-opted as soon as he is ready to join us until he can be voted on at next year's AGM.

DATE, PLACE AND TIME OF NEXT MEETING:

The next meeting will be held on Wednesday 25 May 2011 at the Village Hall at 8.00 pm.

The meeting closed at 8.26 pm

Copies to:

Mrs P Harrison

Mrs D Collins

Mr T Blake

Miss A Hobbs

Mrs F Twilley

Mr N Thomas Social Club

Mrs M Exton Ladies' Club

Mr P Hunt Church

Mr P Williams Parish Meeting

Minute Book