

BOOTHBY PAGNELL VILLAGE HALL MANAGEMENT COMMITTEE

Minutes of the meeting held at Hereward House on 14 January 2010 at 8.0 pm

| | | |
|----------|----------------|-----------------------------|
| Present; | Mrs P Harrison | Treasurer & Vice- chairman |
| | Mrs D Collins | Secretary & Vice chairman |
| | Mr T Blake | |
| | Mr N Thomas | Social Club & Booking Clerk |
| | Mr P Hunt | Church & Maintenance |
| | Mr P Williams | Parish Meeting |

The meeting opened at 8.05 pm.

ACTION

APOLOGIES: There were apologies from Miss A Hobbs, Mrs M Exton, Mr P Williams and Mrs F Twilley.

01/10 PREVIOUS MINUTES:

The minutes of the previous committee meeting held on 10 September 2009 were approved, and signed by the Vice Chairman, as a true and correct record.

02/10 MATTERS ARISING

There were no matters arising.

03/10 TREASURER'S REPORT (Minute 33/09 refers):

| | |
|-----------------|-------------|
| Current Account | 844.94 |
| Cash | 19.00 |
| Money master | <u>3.79</u> |
| | 867.73 |

Nottingham B/Soc. 37,937.07

Mr Thomas passed over the money from Ladies' Club, now that Mrs Collins is the Ladies' Club treasurer this rent will be passed straight to Mrs Harrison each month. After the two leaks at the Village Hall in the extremely cold weather recently Mrs Harrison has contacted the Insurance Company and received a claims form. She also asked whether we could incur expense for emergency repairs before getting competitive estimates and was told we could spend up to £600 without question. She reported that we have a £250 excess to pay on the claim.

04/10 REPORTS FROM SUBCOMMITTEES: (Minute 34/09 refers):

Fund-Raising: this is still in abeyance

Maintenance: on 5 January a pipe burst in the roof space above the toilets and the light in the disabled toilet fell down as the ceiling buckled. The toilet floors and the foyer were flooded and the damage to the ceiling extended to the kitchen as well as the toilets. Mr Hewson, who lives in the village, attended promptly and used his professional carpet cleaning equipment to suck the water up as much as possible. On Friday 8th the area behind the bar in the club room was heated up and it was found that the pipe there had also sprung a leak, presumably on the same night, that is the 4th January, flooding the club room floor and the foyer - which had dried out but was smelly - again. Once more Mr Hewson attended and sucked up as much of the water as possible and the water was turned off. At this point the electricity was also off and remained so until checked by Mr Atkin, an electrician from the next village. On Thursday 14 he pronounced it safe and it was switched back on. He will estimate for the work necessary to deal with the electricity when the ceiling is repaired.

04/10 Mr Cox will isolate the leak behind the bar so that the water can be turned back on. (cont.) He had already repaired the leak in the roof temporarily. The committee agreed to ask the three builders in the village if they would like to quote for the repairs needed and to ask Mr Twilley if he could recommend a builder from outside the village to give us a quote for comparison. Although we have always found Mr Atkin reliable and very reasonable for price we may need to get two other quotes for the insurance company. **PERCY**

The committee agreed to ask Mr Hewson to put in a proper bill for his services. It was very helpful to have him attend so quickly and cheerfully.

Both the foyer carpet and the carpet in the club room will need to be replaced and the Social Club committee will be asked if they will get three quotes for these, as they know the sort of carpet they need in the club room. **NEIL**

While all the building work is going on it was decided to change the system of heating the water to provide electric water heaters which work as soon as the tap is turned, thus saving electricity and conforming to modern standards of hygiene in public buildings. Mr Cox will be asked about the plumbing and Mr Atkin will find out about the heaters.

The committee also decided to augment the insulation in the roof space to bring it into line with present recommendations.

05/10 DATE FOR AGM

It was decided to hold the AGM on Thursday 29 April at 7.30 pm in the Village Hall. It will be followed by a committee meeting as usual.

06/10 SECRETARY'S CORRESPONDENCE: (Minute 35/09 refers)

A leaflet from ROSPA was received on 14 January 2010 outlining the costs involved in having them check the play area. These amounted to £118 + VAT as a minimum. When they did their last check we were told that, for the amount of equipment we have, it would be sufficient to have it checked annually by two members of the committee, which Mr Twilley and Mr Cox have done each year since. The last inspection was in Spring 2009 when several repairs were noted & put in hand, Minutes 28/09 and 34/09 refer. The bark will also be topped up. The committee decided not to use ROSPA.

07/10 ANY OTHER BUSINESS: (Minute 36/09 refers)

Mr Thomas asked how many people are allowed in the two rooms.

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DATE, TIME & PLACE OF NEXT MEETING

The next meeting will be held on **Thursday 11th March 2010** at 8.00 pm.in the Village Hall.

The meeting closed at 8.45 pm.

Copies to:

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|----------------|---------------------------|---------------|----------------|
| Mrs P Harrison | Vice Chairman & Treasurer | Mrs M Exton | Ladies' Club |
| Mrs D Collins | Vice Chairman & Secretary | Mr P Williams | Parish Meeting |
| Mrs F Twilley | | Mr P Hunt | Church |
| Miss A Hobbs | | Minute Book | |
| Mr T Blake | | | |
| Mr N Thomas | Social Club | | |