

BOOTHBY PAGNELL VILLAGE HALL MANAGEMENT COMMITTEE

Minutes of the meeting held at the Village Hall on 28 February 2008

Present: Mrs P Harrison Vice Chairman & Treasurer
Mrs D Collins Secretary
Rev J Spriggs
Mr P Williams Parish meeting
Mr N Thomas Social Club

The meeting opened at 8.05 pm.

ACTION

APOLOGIES: There were apologies from Miss A Hobbs, Mrs M Exton, Mr P Hunt and Mrs F Twilley.

01/08 PREVIOUS MINUTES:

The minutes of the previous committee meeting held on 29 November 2007 were approved and signed by the Vice Chairman, as a true and correct record.

02/08 MATTERS ARISING

there were no matters arising.

03/08 DATE AND TIME OF THE AGM

There was little choice for this because of the early Easter followed by the school holidays very soon afterwards. Therefore we chose Thursday 27 March 2008 at 7.30 pm.

04/08 TREASURER'S REPORT (Minute 24/07 refers):

The accounts are with Mrs Barber for auditing.

Present balance is	£	3.69	in the Money Master account
	£	333.17	in the current account
	£	2.60	in Cash

Total	£	339.46
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Plus	£37345.35	in Nottingham Building Society.
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The water bill is much reduced, the committee remembered our appreciation of Mr Cox's work.

05/08 REPORTS FROM SUBCOMMITTEES: (Minute 25/07 refers):

Fund-Raising: It was agreed to take a rest from fund-raising and concentrate on the work to be done with part of Mr Leeson's generous donation.

Maintenance:

- 1) Mrs Collins and Mrs Harrison have removed the graffiti on and adjacent to the fire doors. Mr Swinton of SKDC (01476 406555) advised Mrs Collins on the removal of the graffiti. If SKDC do this they charge between £200 - £300 but do not provide anyone to remove graffiti from public buildings. They class our village hall as a public building.
- 2) On Tuesday 19 February, after a very sharp frost, the pipe under the sink in the kitchen burst and water ran down onto the road through the back door. Mr K Barratt, from Holly Cottage, Main Street dealt with this very promptly. He charged only £35 and the committee expressed gratitude. Mrs Harrison has notified our Insurance Provider and has a form to report damage which may become obvious in the future. At the moment there does not appear to be any severe damage.

- 05/08 3) The committee discussed the matter of new, comfortable chairs for the Club Room
(cont) it was decided to offer up to £30 each for 12 chairs to be chosen by the Social Club committee. Mr Thomas will report this decision to their committee. NEIL
- 4) Mrs Collins and Mrs Harrison have done a Fire Risk Assessment on Tuesday 26 February. The result is being typed up, will be circulated round the committee for comments, amended if necessary then kept with the records.
- 5) During the above exercise the storeroom was found to be dangerously overcrowded. It seems quite a lot in there can be taken to the dump and Mr Williams and Mr Thomas will organise a clear out and tidy up with members of the Social Club. PETER NEIL
They were thanked by the rest of the committee. If the metal cupboard has room in it the glasses can be kept in there, freeing up the shelving for other items. Some of the items to be thrown out are the old cooker, its surround, the old kitchen units, the broken chairs from the club room, spare cardboard, old packaging (polystyrene etc). The Social Club will decide on the fate of the cushions.
- 6) Mrs Collins has contacted Planet Electrical to do the Portable Appliance Testing early in March. They will be able to do the full electrical five-yearly inspection due in Spring 2009.

- 06/08 SECRETARY'S CORRESPONDENCE: (Minute 26/07 refers)
The Autumn issue of Rural Links has arrived. The committee did not want it circulated.
A card from defra with their website address, www.defra.gov.uk/rural/communities/halls/ was passed round the committee. Defra recommended that the website should be accessed by those interested.
Mrs Collins has sent out booking forms for one booking in September and a possible series of 4 private classes, two in May and two in October.
Mr Thomas has booked 5 July 2008 for an evening in support of the Air Ambulance. He will circulate full details in due course. The committee agreed we would not charge rent for that evening.
It was decided to review the charges for letting the Hall at a future meeting.

- 07/08 ANY OTHER BUSINESS: (Minute 27/07 refers)
The Hoover needs to be replaced. The Social Club will buy this and the Village Hall Committee will contribute £250 towards the cost. It needs to be a size larger than the present one.

DATE, TIME & PLACE OF NEXT MEETING

The next meeting will be held on Thursday 27 March 2008 in the Village Hall after the AGM.

The meeting closed at 9.15 pm.

Copies to:

Mrs P Harrison	Vice Chairman & Treasurer	Mrs D Collins	Secretary
Mrs F Twilley	Miss A Hobbs		
Mr J Spriggs		Mr N Thomas	Social Club
Mrs M Exton	Ladies' Club	Mr P Williams	Parish Meeting
Mr P Hunt	Church	Minute Book	