

# **Boothby Pagnell Parish Meeting**

## **Minutes of AGM Held on Friday, 2<sup>nd</sup> August 2013**

### **Attendees**

Keith Smith, Peter Williams, Pauline Haw, Rachel Williams, Mike & Pam Collier, Trevor & Linda Hutchinson, Gill Taylor, Gill Cowdell, Tom & Jo Blake, Nev & Liz Cox, James Cox, Deirdre Collins, Audrey Roberts, Ian & Lynne Rutherford and Neil Thomas.

### **Apologies**

Andrew Osborne, Percy & Jenny Hunt, Paul & Hazel Dyson

### **Minutes of previous AGM**

The minutes of the AGM held on the 8<sup>th</sup> June 2012 were read and approved as a true record.  
Proposed: Pam Collier, Seconded: Deirdre Collins

### **Matters arising**

There were no matters arising from the minutes.

### **Finance report**

The Finance report had previously been circulated and copies were available at the meeting. Peter Williams explained each item of the income and expenditure account.

The Precept had been reduced from £250 to £200 as there had been no suggestions for expenditure but there was a reluctance to allow the Precept to be nil as it may be hard to reinstate if ever required.

Insurance was again nil as the Meeting had agreed no insurance was required; audit costs were nil because the Parish Meeting is sufficiently small not to be charged any fee; there was no further expenditure in the year on flower bulbs etc.

The balance brought forward to the year was £1,538 so with a surplus of £201 for the year the balance carried forward was £1,739.

After some discussion the financial report was approved. Proposed: Liz Cox, Seconded Deirdre Collins.

Peter Williams reported that the Annual Return for the year to 31 March 2013 had been completed. This includes the accounting statements and governance statement and also an internal audit review by Dawn Crawford. The Annual Return would be submitted shortly to the external auditors.

## **Appointment of officers**

Peter Williams reported that neither he nor Keith Smith had received any nominations for the role of Chairman of the Meeting or Parish Clerk. He invited nominations from the floor but received none.

Peter Williams expressed his willingness to continue in office. Pam Collier proposed that Peter Williams be appointed Chairman, seconded by Liz Cox. This was carried unanimously.

Keith Smith expressed his desire to stand down as Parish Clerk after many years in the role. Peter Williams proposed a vote of thanks for his efforts.

After some discussion James Cox was persuaded to take on the role of Parish Clerk with Jo Blake expressing a willingness to cover should James Cox cease to be available. Peter Williams proposed James Cox, seconded by Pam Collier and carried unanimously.

Meeting closed.