

The Parochial Church Council of St Andrews Church, Boothby Pagnell

Minutes of the meeting held at the Village Hall on Tuesday 25th June 2013.

Present : Revd. M Doyle (Chairman) Mr T Blake (Churchwarden)
 Mr R Cornford Mr P Hunt (Secretary)
 Mr A Osborne (Churchwarden)

1. Apologies

Apologies were received from Mrs P Collier, Mrs S Hodson (Treasurer) and Mrs J Riley.

2. Approval of previous minutes

The minutes of the PCC meeting of 10th April 2013 were agreed and signed as a true record.

3. Matters Arising

a) Chancel Repair Liability

This is being progressed by the rector with each of the PCCs and he hopes to reach a conclusion within the next month (**Mike**).

b) The missing marriage register

It was lost while Revd. Sabell was the incumbent and has not been located subsequently. Mike has contacted the Registrar who confirmed that they do not have a register that covers the years 1950 – 1980 (approximately). Therefore both registers for this period are missing. It is not clear whether the loss is by accident or design, although if the latter then the matter is slightly more sinister. The problem that we could face is that if someone who was married at St Andrew's during that period wanted a copy of their certificate we might be unable to provide one.

c) Speight Trust Fund

Lyn Harte has the box of books and toys that we obtained from the Trust for use in the church and also for the Sunday school (no longer operational). She felt that there was no need for additions so we will not apply to the fund this year; the box will be placed in the church (**Percy/Lyn**).

d) Social Events

i) The recent concert in the church (The Kilburns) had been a great success with better support from the village. There was a profit of £638.91, which will be increased to around £750 with the Gift Aid.

ii) "Music in Quiet Places" is promoted by SKDC. Andrew has passed the information to Juliet and she will investigate it's potential (**Juliet**).

iii) "Pudding Evening" – a possible basis for a social evening (**Percy**).

4. Roof replacement –terne steel

Andrew is progressing with the planning permission, which will also form the basis for our application for a faculty. He has tried, without success, to make contact with English Heritage (re change of material) through our architect, Graham Cook. We have received a quote for the work of £7,000, in addition there will be the cost of the planning application (~£200), although we should get some for the remaining lead.

In parallel we will seek funding from charitable organisations that support this type of work. Almost certainly we will need to have the faculty before we can apply for

funding although we will need to secure funding before any work is done. Tom asked that we did not apply to English Heritage as he intends to approach them regarding the organ (**Percy**).

5. Financial update

The current balances are PCC £11,909.22 and Friends of St Andrew £10,060.50, the latter includes the Organ Fund at £3,079.96. There have been no outgoings since our last meeting and income had been received from planned giving and a Gift Aid claim.

6. Mission

The main discussion was on Mike's thoughts concerning a new monthly family service at Ropsley School for all Group members. This is unlikely to get underway until the end of this year at the earliest and there is much to be worked through. He explained that this would be a challenging service, as it needs to meet the needs of children, youths and adults, and it would need a team of people to make it successful. Andrew and Percy indicated that they would be willing to help, any other offers are welcome. The feeling was that it made sense to start the planning once the schools had returned in September.

Mike indicated that he had not been as "visible" as he would wish and expected to address this over the coming months. The PCC could help with this by making him aware of villagers who would value a visit.

7. Group Service on 7th July at St Andrew's (switched from Bitchfield)

There will be a guest speaker concerning his project in Africa and he will set up a bookstall. The village hall has been booked and tea/coffee and biscuits will be provided (**Gill/Jenny**).

8. Administration

A request to reserve two grave spaces had been received from Robert Cornford. This was agreed and the necessary resolution passed and questionnaire completed and signed by the rector. Robert needs to meet with Andrew, Pam and Mike to identify the necessary space and update the churchyard plan accordingly. (**Robert et al**). All the necessary papers need to be returned to the Registrar as the next step in getting a faculty (**Percy**).

9. AOB

a) Cleaning Rota

Tom said that the church, prior to the recent concert, was filthy and needed cleaning. He suggested that volunteers be sought to establish a cleaning rota (2 people each month) to improve the standard of cleanliness. When previously discussed concern was expressed about being alone in the church. It was felt that having the work done by two people would address this. It was agreed to establish a rota of volunteers; Jo had agreed to co-ordinate the rota and to get volunteers (**Jo/Percy**).

b) Arrangements for Weddings

Concern had been expressed about the confusion/lack of communication that had arisen in the planning of two weddings that are due to take place in the near future. It seems that all is now resolved but it was felt that we needed to have a clear and fool proof process. Mike indicated that due to particular circumstances he had taken his "eye of the ball". After some discussion the process was confirmed as follows,

- i) The couple need to contact the Rector and the date and other legal requirements need to be resolved.

- ii) The churchwardens are advised of the arrangements.
- iii) The Rector will give the couple a form to complete and return to one of the churchwardens within a month. The form will be designed to allow the couple to specify their requirements for bell ringers, organist and flower arrangements etc. (A draft form will be circulated to PCC members for comment (**Percy**)).
- iv) All arrangements are confirmed with the couple.
- v) Banns – as soon as the Rector knows the schedule of church services within the Group he will advise the couple of the date, time and church where the banns will be read. If possible one of the readings will be in the church where the wedding will be held

c) Organ Fund

Tom suggested that the Organ Fund be placed in an account that would gain interest and this was agreed. He will discuss this with Susan (**Susan/Tom**).

d) Electoral Roll

Andrew has had an email that suggested that we had not confirmed the completion of our Electoral Roll to the Diocese. Percy felt that all the necessary work had been done – Andrew will relay the email to him to resolve the matter (**Andrew/Percy**)

Post Meeting Note: Andrew can no longer find the e-mail and in discussions with Percy has agreed that the necessary process has been completed.

10. Date of next meeting

The next meeting will be held on Tuesday 24th September at **7.30 pm** in the Village Hall. (Please note the later time which will now be the normal time.)

Percy Hunt
 Hon Sec PCC
 (586131/pfhunt@bigfoot.com)

Distribution

Hard copy

Mr & Mrs K Exton
 Lady B Netherthorpe
 Mrs G Taylor
 Mrs A Roberts
 Village Hall Notice Board
 Church Notice Board

Email

Revd. M Doyle
 Mr T Blake
 Mr & Mrs R Cornford
 Mrs P Collier
 Mrs S Hodson
 Mr P Hunt
 Mrs J Riley
 Mrs E Thomas
 Mr A Osborne / Miss E Osborne
 Village Website